

AMENDATORY SECTION (Amending WSR 01-01-097, filed 12/15/00, effective 1/18/01)

**WAC 296-46A-950 Administrator certificate.** (1) The department must issue an administrator certificate to a person who qualifies for a certificate in accordance with chapter 19.28 RCW and makes proper application that includes the person's Social Security number, date of birth, and mailing address. The first certificate issued will expire on the person's birthdate at least one year and not more than three years from the date of issue. If a person was born in an even numbered year, the certificate will expire on the holder's even numbered birthdate. If the person was born in an odd numbered year, the certificate will expire on the holder's odd numbered birthdate. The department will prorate the administrator's certificate fee according to the number of months or major portions of months in a certificate period. All subsequent certificates will be issued for a twenty-four month period.

(2) The department may deny application or renewal of an administrator's certificate if the individual owes outstanding final judgments to the department.

(3) Effective July 1, 1987, an administrator designated on the electrical/telecommunications contractor's license must be a member of the firm who fulfills the duties of a full-time supervisory employee, or be a full-time supervisory employee. In determining whether the person is a member of the firm, the department will require that the person is named as the sole proprietor, a partner or an officer in a corporation as shown on the electrical contractor's license application on file with the department and the secretary of state. In determining whether a person is a full-time supervisory employee, the department will consider whether the person is on the electrical/telecommunications contractor's full-time payroll; receives a regular salary or wage similar to other employees; has supervisory responsibility for work performed by the electrical/telecommunications contractor and carries out the duties shown in chapter 19.28 RCW.

(4) A firm may designate certain temporary specialty administrator(s) or telecommunications initial specialty administrator(s) to satisfy the requirements of chapter 19.28 RCW under the guidelines described in Table 950-1 Temporary Specialty Administrator Application/Enforcement Procedure.

(5) The department may deny an application for an administrator's certificate for up to two years if the applicant's previous administrator's certificate has been revoked or suspended for serious noncompliance, as defined in WAC 296-46A-960.

(6) The department may waive the fees associated with the certificate extensions granted under this section.

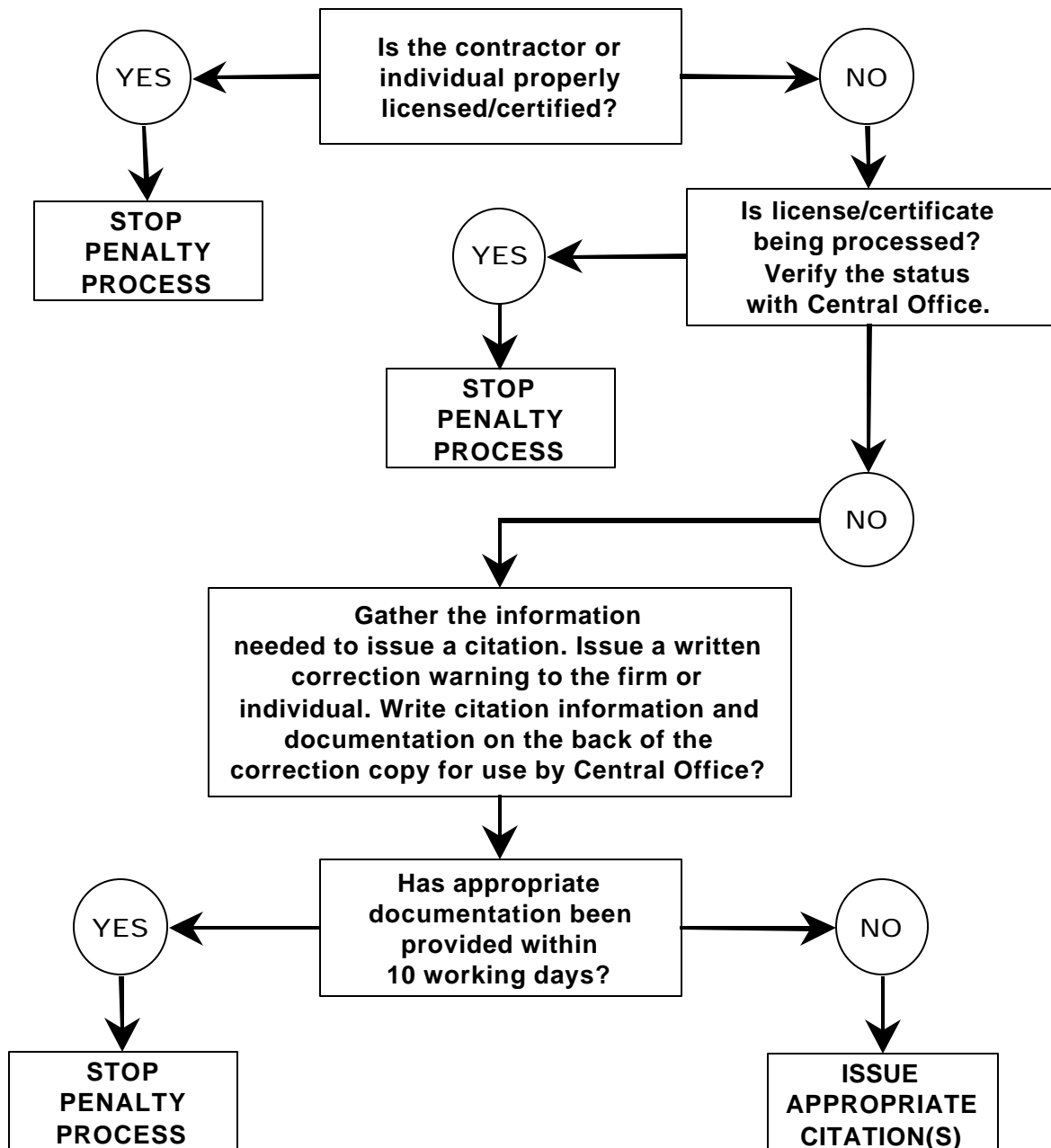
**Table 950-1--Temporary Specialty Administrator Application/Enforcement Procedure  
SPECIALTIES OPEN FOR CREDIT FOR PREVIOUS WORK EXPERIENCE**

<b>ACTION DEADLINES AND DETAILS</b>	HVAC/Refrigeration (06A)	<ul style="list-style-type: none"> <li>Domestic well (03A),</li> <li>Limited energy (06)- (residential sound only),</li> <li>Nonresidential maintenance (07),</li> <li>Nonresidential lighting maintenance (07A),</li> <li>Residential maintenance (New-07B),</li> <li>Door, window, gate, and similar systems (New-10)</li> </ul>	<del>((Telecommunications))</del> <b>Telecommunications (09)</b> <ul style="list-style-type: none"> <li>In business on June 8, 2000 <sup>STATUS A</sup></li> <li>In business after June 8, 2000 <sup>STATUS B</sup></li> </ul>
<b>Last date to submit application for temporary administrator<sup>1</sup></b>	<del>((December 31, 2001))</del> <u>May 31, 2002<sup>5</sup></u>	<del>((December 31, 2001))</del> <u>May 31, 2002<sup>5</sup></u>	<del>((June 30, 2001))</del> <u>December 31, 2001<sup>5</sup></u>
<b>Required business status in the contracting specialty<sup>2</sup></b>	18.27 RCW Contractor Registration or Appropriate Business License	18.27 RCW Contractor Registration or Appropriate Business License	STATUS A -- 18.27 RCW Contractor Registration STATUS B -- Appropriate <del>((Business))</del> <u>Business License</u>
<b>Minimum previous experience for firm making temporary designation</b>	N/A	N/A	STATUS A -- 2 Years <sup>6</sup> STATUS B -- N/A
<b>Begin interim enforcement<sup>4</sup></b>	July 1, 2000	July 1, 2001	<del>((Effective Date of Chapter 296 46A WAC))</del> <u>January 19, 2001</u>
<b>Begin full enforcement</b>	January 1, 2002	January 1, 2002	July 1, 2001
<b>Must pass specialty administrator examination no later than:</b>	<del>((12 Months After Submitting Temporary Specialty Administrator Application))</del> <u>December 31, 2002, or 12 months after submitting temporary specialty administrator application, whichever is longer<sup>3</sup></u>	<del>((12 Months After Submitting Temporary Specialty Administrator Application))</del> <u>December 31, 2002, or 12 months after submitting temporary specialty administrator application, whichever is longer<sup>3</sup></u>	STATUS A -- N/A <sup>1</sup> STATUS B -- 12 Months After Submitting Temporary Specialty Administrator Application <sup>3</sup>

Notes:

- The initial telecommunications designated administrators(s) allowed in RCW 19.28.420(6) is not required to pass an examination.
- If previous experience is required, it must be full-time in the appropriate specialty.
- No extension of the temporary specialty administrator's status will be permitted unless the examination is successfully completed and a permanent specialty administrator's certificate is obtained within three months of the examination date. A temporary specialty administrator certificate cannot be renewed or extended.
- See Figure 1. If a citation is issued for failure to comply with the requirements of chapter 19.28 RCW or WAC 296-46A, the individual/firm will lose the ability to assign a temporary administrator prior to examination.
- To qualify for a temporary specialty administrator certificate or telecommunications initial designated specialty administrator certificate, the following must be submitted to the department: Complete contractor's application package, complete administrator's application and examination package, complete Transfer of Administrator form, and all appropriate fees.
- No requirement for the **owner** of a telecommunications firm described in RCW 19.28.420 (6)(a).

**Figure 1**  
**ELECTRICAL SPECIALTY**  
**Interim Licensing/Certification Requirements**



AMENDATORY SECTION (Amending WSR 01-01-097, filed 12/15/00, effective 1/18/01)

**WAC 296-401B-340 Trainees working without supervision.** (1) After review by the department, a trainee may be issued a six-month, nonrenewable unsupervised electrical training certificate that will allow the individual to work without supervision if the trainee:

(a) Has submitted a complete application for an unsupervised electrical training certificate prior to May 31, 2002;

(b) Has worked over 7,000 hours properly supervised;

(c) Has successfully completed or is currently enrolled in an approved apprenticeship program or an electrical construction trade program in a school approved by the board of community and technical colleges;

(d) Has paid all appropriate training certificate fees listed in WAC 296-401B-700; and

(e) Is currently working for and continues to work for a licensed electrical contractor that employs at least one certified journeyman or specialty electrician in the appropriate specialty.

(2) HVAC/refrigeration limited energy technician trainees may work unsupervised when doing HVAC/refrigeration thermostat installation as follows:

(a) HVAC/refrigeration first- and second-year trainees may work unsupervised when installing HVAC thermostat cable when the system consists of a single thermostat in one- and two-family dwelling units where line voltage power is not connected to the system.

(b) HVAC/refrigeration second year trainees may work unsupervised when installing thermostats or making thermostat cable connections in one- and two-family dwelling units.

(3) Individuals credited with a minimum of two years previous work experience training credit per WAC 296-401B-455(2) will qualify for a third-year training certificate in the specialty listed in WAC 296-401B-455 (1)(c) and will be considered temporarily, until ~~((June 30, 2002))~~ December 31, 2002, or twelve months after submitting application, whichever is longer, to be a specialty electrician/technician for the purpose of working within the scope of the appropriate specialty without supervision and for the purpose of supervising first and second year trainees in proper ratio.

(4) Individuals credited with a minimum of two years previous work experience training credit per WAC 296-401B-455(2) will qualify for a third-year training certificate in the appropriate specialty, listed in WAC 296-401B-455 (1)(a), (b), (d), (e), (f), or (g) and will be considered temporarily, until ~~((June 30, 2002))~~ December 31, 2002, or twelve months after submitting application, whichever is longer, to be a specialty electrician/technician for the purpose of working within the scope of the appropriate specialty without supervision and for the purpose of supervising first and second year trainees in proper ratio.

(5) A third-year training certificate issued per subsection (3) or (4) of this section will be revoked if the individual does not successfully complete the appropriate specialty examination before ~~((June 30, 2002))~~ December 31, 2002, or twelve months after submitting application, whichever is longer, for the appropriate specialty, listed in WAC 296-401B-455 (1)(a), (b), (c), (d), (e), (f), or (g). The individual may then apply for a second-year trainee certificate and must:

(a) Work under the direct supervision of a certified specialty

electrician or journeyman electrician;

(b) Not supervise trainees; and

(c) Be supervised in the correct ratio.

(6) The department may waive the fees associated with the certificate extensions granted under this section.